

SINGAPORE MEDIATION CENTRE

Exclusive SMC Associate Mediator Membership Benefits & Privileges

1. Community Service Opportunities

- a. Associate Mediators are notified of opportunities to volunteer as mediators under inter alia the Small Case Commercial Mediation Scheme (SCCMS), Medical Mediation Scheme (MMS), and at the Small Claims Tribunal (SCT), and Primary Dispute Resolution Centre (PDRC).
- b. Free administrative support is provided to the mediator.
- c. The timing may be adjusted to the Associate Mediator's schedule.

2. Use of SMC Associate Mediator Title

- a. An Associate Mediator of the SMC may use this title as long as their accreditation is current and in accordance to the Rules and Procedures found under the SMC Associate Mediator Scheme (Annex B).
- b. Associate Mediators' profiles and names will be listed on SMC's website to allow disputants to verify their appointment.

3. Professional Advancement to the SMC Principal Panel of Mediators

- a. Associate Mediators who have mediated at least 10 SMC-endorsed cases within 3 years, with an excellent settlement rate and interest in the development of mediation in Singapore, may apply for recommendation by a member of SMC's Board of Directors to be appointed as an "SMC Principal Mediator".

4. Professional Development – Mediation

- a. Associate Mediators will have the opportunity to hone their mediation skills by mediating for inter alia SCCMS, SCT, MMS and PDRC cases.

5. Professional Development - Training

- a. Associate Mediators who are interested in training may be invited to be SMC Trainers.
- b. Associate Mediators may be invited to share their conflict management experience and knowledge with participants at SMC mediation workshops or as coaches during role plays.
- c. SMC trainers and coaches may also be invited to sit on SMC's assessment panel during accreditation assessments.

6. Waiver for SMC Associate Mediator Annual Subscription Fee

- a. Associate Mediators who have regularly volunteered at workshops and assessments with SMC may receive a waiver for their Associate Mediator Membership annual subscription fee.
- b. Associate Mediators will have to fulfill one of the following criteria to be entitled for the waiver:-
 - i. Conducted training for SMC for at least half a day; or
 - ii. Participated in mediation assessment as an assessor for at least half a day;
or
 - iii. Coached at SMC workshops for at least 4 sessions.
- c. The waiver will be valid for one (1) year from the date of renewal.

7. Continuing Education for Mediators

- a. Associate Mediators will be invited to attend exclusive conflict management seminars, workshops and events at discounted rates.
- b. Associate Mediators will be given priority registration for SMC events including conferences, seminars, courses etc.
- c. Associate Mediators will be offered SMC related publications at discounted prices.

8. Mentoring Programme

- a. In the first year of their appointment, Associate Mediators may request for a mentor to be assigned to them. SMC would, on a best endeavours basis, assign an appropriate

mediator from the SMC Panel of Principal Mediators as mentor. The Associate Mediator may consult the mentor for advice, support or information in relation to matters relating to their appointments as mediators.

b. On the recommendation of the mentor, Associate Mediators may be assigned to co-mediate with their mentor.

c. Assignment of co-mediation will also depend on the availability of cases, suitability of the case for co-mediation and willingness of parties to the dispute to the presence of the Associate Mediator.

9. Networking

a. Associate Mediators will be invited to attend various SMC events, like the SMC Annual Appreciation Lunch and Continuing Education Seminars, to network and learn from international and local experts in conflict management.

b. From time to time, SMC will organize trips, visits, roundtable discussions or activities for Associate Mediators as a networking platform for Associate Mediators to meet and share their knowledge and experience.

10. Updates on the Mediation scene

a. Associate Mediators will receive the “Mediation Times”, a quarterly newsletter published by the SMC updating readers on developments in mediation.

11. Other Benefits

a. Associate Mediators will be offered discounted rates for SMC workshops, talks and events and other benefits that SMC may provide.

12. Non-transferability

a. Kindly note that, unless otherwise advised by SMC, all the benefits and privileges described above are non-transferable.