

ADJUDICATION APPLICATION CHECKLIST – Have you checked?



1. Contract is made in writing .	<input type="checkbox"/>
2. Contract is made on or after 1 Apr 05 .	<input type="checkbox"/>
3. If it is a subcontract, the subcontract is made on or after 1 Oct 05 if its main contract is entered into before 1 Apr 05.	<input type="checkbox"/>
4. If the contract is for construction work or supply of goods/services for a residential property , Building Plan submission has been made to BCA under the Building Control Act.	<input type="checkbox"/>
5. Contract is NOT an employment contract between an employer-employee.	<input type="checkbox"/>
6. Construction work or related goods / services is carried out or supplied for a project / site in Singapore .	<input type="checkbox"/>
7. Payment claim is made against a non-bankrupt party .	<input type="checkbox"/>
8. The payment claim is made in accordance to the SOP Act / Regulations (see note below).	<input type="checkbox"/>
9. The dispute settlement period has lapsed if it is a construction contract.	<input type="checkbox"/>
10. The notice of intention to adjudicate (with all the <u>necessary information</u> as stated in the SOP Act / Regulations) has been served on the Respondent before applying for adjudication (see note below).	<input type="checkbox"/>
11. The adjudication application is made within the <u>timeframe</u> and contains the <u>necessary information</u> as stated in the SOP Act / Regulations (see note below).	<input type="checkbox"/>
If you are not sure of whether you have complied with any of the above items, please consult your legal professional for advice before submitting your adjudication application.	

Sample forms for Item 8, 9 & 10 are downloadable from BCA's website:

www.bca.gov.sg > *INFO FOR* > *Procurement* > *Security of Payment (SOP) Legislation* > *About The Legislation*.

Disclaimer

The Building and Construction Authority (BCA) and the Authorised Nominating Bodies (ANBs) disclaim any liability (including negligence) to any person in respect of anything and the consequences of anything done or not done by any such person in reliance upon anything in or omitted from this checklist. For a full appreciation of one's rights and obligations under the Building and Construction Industry Security of Payment Act and Regulations, please refer to the Act and Regulations or consult the relevant professionals for advice.