

ADJUDICATION RESPONSE

FORM AR-1

INSTRUCTIONS:

1. Please submit 4 signed copies of the Adjudication Response form and accompanying documents by hand to:

Singapore Mediation Centre
 1 Supreme Court Lane
 Level 4
 Singapore 178879
 Tel: 63324117

Opening Hours:
 9.00 am to 4.30 pm (Mon to Fri, except public holidays)
 9.00 am to 12.00 noon (Eves of Christmas, New Year
 and Chinese New Year)

2. To be duly completed, signed/stamped and submitted by the Respondent. The Singapore Mediation Centre ("SMC") may reject incomplete Adjudication Responses.
3. SMC does not accept lodgement of documents by facsimile or post.
4. SMC reserves the right to reject documents submitted after opening hours. If however SMC accepts such documents, they shall be treated as being filed the next working day.

**SECTION A
 INFORMATION ON RESPONDENT**

Name of Respondent / Registered company / organisation*:	
NRIC No./ Passport No. / ACRA Registration Number*:	
Service address:	
	S()
	Tel: Fax:
	Email:
Name/Designation of authorised representative:	
	Tel: Fax:
	Email:

please "✓" accordingly
 * please delete accordingly

Adjudication application reference no.: _____

**SECTION B
INFORMATION ON CONTRACT**

Date <u>Main Contract</u> made:	(dd/mm/yy)
Project title or reference (or a brief description of the project):	
Contract number (or a brief description of the contract):	
Date of Contract made:	(dd/mm/yy)
Contract type:	<input type="checkbox"/> pure supply contract <input type="checkbox"/> construction contract <input type="checkbox"/> disputed payment response <input type="checkbox"/> failure to respond with payment response <input type="checkbox"/> paid amount disputed (include nil payment)
Nature of Dispute	<input type="checkbox"/> disputed payment response <input type="checkbox"/> failure to respond with payment response <input type="checkbox"/> paid amount disputed (include nil payment)

**SECTION C
INFORMATION ON RESPONSE AMOUNT DETAILS**

Description of items	Response Amount / Amount Held (\$)	Reasons	Additional computations & justifications
<input type="checkbox"/> Other relevant documents / response(Please indicate): (eg expert reports, photographs, etc.).			
<i>Please use continuation sheet if space provided is insufficient. Please provide 4 sets of each attachment, if any.</i>			

- please "✓" accordingly
- * please delete accordingly

Adjudication application reference no.: _____

The Respondent hereby agrees to abide by the Adjudication Procedure Rules.

Name of Respondent / authorised
representative*:

Authorised signature & Organisation stamp
(if applicable):

Date:

_____ (dd/mm/yy)

OFFICIAL USE	
Filing Date:	
Remarks (if any):	

please "✓" accordingly

* please delete accordingly