

**SINGAPORE MEDIATION CENTRE**  
**NEUTRAL EVALUATION SERVICE**  
**REQUEST FOR NEUTRAL EVALUATION**

To: The Singapore Mediation Centre

**Request and the Parties involved**

1.1 We/I wish to request for a Neutral Evaluation of a dispute between the following parties:

<b>Particulars of Applicant(s)</b>
Full Name:
Address:
Telephone number:
Fax number:
Email address:
Authorised Representative (if any):

<b>Particulars of Respondent(s)</b>
Full Name:
Address:

Telephone number:
Fax number:
Email address:
Authorised Representative (if any):

(If there is more than one applicant or respondent, please provide the relevant details in a separate document)

1.2 We/I confirm that the parties above are agreeable to Neutral Evaluation.

1.3 The Parties request for the Neutral Evaluation to be a:

<input type="checkbox"/>	Documents-Only Neutral Evaluation
<input type="checkbox"/>	Neutral Evaluation with hearing session(s)

1.4 The Parties request for the Opinion of the Neutral to be:

<input type="checkbox"/>	Binding
<input type="checkbox"/>	Non-binding

## 2 Brief Details of Dispute

2.1 The brief details of the dispute are as follows:

<b>Type of Dispute (eg. shipping, construction etc.)</b>
<b>Particulars of Issue(s) for Neutral Evaluation</b>

<input type="checkbox"/>	Legal proceedings <u>have not been</u> commenced in respect of this dispute.
<input type="checkbox"/>	Legal proceedings <u>have been</u> commenced in respect of this dispute and the particulars of the legal proceedings are as follows:
	Suit number(s):

**3 Administration Fee**

3.1 The Parties understand that the Administration Fee of \_\_\_\_\_ applicable to this Request is non-refundable.

**4 Payment Method**

<input type="checkbox"/>	Cheque No. _____ of amount S\$ _____ being the administration fee (inclusive of GST)
<input type="checkbox"/>	Cash of amount of S\$ _____ being the administration fee (inclusive of GST)

**Signed by:**

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Name:  
NRIC/Passport No:  
Designation:  
Date:  
For and on behalf of Applicant(s):  
*(if applicable)*

Organisation stamp  
*(if applicable)*

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**FOR OFFICIAL USE ONLY**

Filing Date:

Remarks (if any):

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